

**Jerseyville Public Library
Board of Trustees meeting
Tuesday, ~~July 24~~, 2019 @ 6:30 pm
Meeting room at 105 North Liberty Street**

MINUTES

A regular meeting of the Jerseyville Public Board of Trustees was called to order at 6:30 p.m. by Vice President Jerry Schleper. Others present: Ruth Ficker, Michelle Lyons, Laura Woodring, Josh Hileman, Helen Gubser, Juan Lingow, and Anita Driver. Steve LeBlanc reported he would be absent.

No public comment

On motion by J. Hileman, 2nd by M. Lyons, the agenda was approved.

On motion by R. Ficker, 2nd by J. Lingow, the consent agenda including minutes of the June 25, 2019 meeting and the following treasurer's reports for May 2019 and June 2019 were approved. Motion carried unanimously.

BUDGET ACCOUNT

\$86,605.37	Reported balance May 31, 2019
18.93	Interest
814.00	Non-resident fees
310.00	Non-resident fees—E-pay
359.08	Fines
32.08	Fines—E-pay
182.50	Copies
1.35	Copies—E-pay
1.50	Scans to email
45.44	Lost items
58.00	FAX
27.00	FAX—E-pay
13.45	Book/Magazine Sales—E-pay
2.00	Miscellaneous
<u>.22</u>	Due from General Fund
88,470.92	Total balance and MTD income
<u>28,819.11</u>	Less expenses for June 2019
\$59,651.81	Balance June 30, 2019*

*\$50,284.91	Checking
140.00	On hand
7,956.01	Illinois Funds—E-pay
1,270.89	Illinois Funds—Working Cash

GIFTS & MEMORIALS

\$37,447.37	Illinois Funds
4,900.00	Checking

155.00	Non-resident fees—E-pay
487.14	Fines
14.99	Fines—E-pay
297.90	Copies
48.40	Copies—E-pay
7.50	Scans to Email
5.00	Scans to Email—E-pay
100.00	Meeting room fees
120.27	Lost items
129.50	Fax
7.00	Coffee house
10.90	Book/magazine sale—E-pay
3.03	Miscellaneous
<u>8,522.00</u>	Due from General Fund
120,976.33	Total balance and MTD income
<u>34,370.96</u>	Less expenses for May 2019
\$ 86,605.37	Balance May 31, 2019*

*\$69,092.22 Checking

140.00	Cash on hand
7,582.70	Illinois Funds—E-pay
1,268.45	Illinois Funds—Working Cash
8,522.00	Due from general fund

GIFTS & MEMORIALS

\$ 4,900.00	Checking
37,372.97	Illinois Funds

SPECIAL RESERVE

\$354,863.31	Illinois Funds Special Reserve
34,717.84	Special Reserve Checking

The following check register was presented by A. Driver:

Jerseyville Public Library
Check Register
For the Period From Jul 1, 2019 to Jul 31, 2019

Filter Criteria Includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
11761	7/17/19	Jersey County Busin	1000	250.00
11762	7/17/19	Jerseyville Parks and	1000	150.00
11763	7/17/19	Petty Cash	1000	300.00
11764	7/17/19	Card Services VISA	1000	1,877.26
11764a	7/17/19	VOID	1000	
11764b	7/17/19	VOID	1000	
11764c	7/17/19	VOID	1000	
11765	7/24/19	Baker & Taylor	1000	1,006.23
11766	7/24/19	Brockman Co.	1000	80.16
11767	7/24/19	Church's Lawn Care	1000	240.00
11768	7/24/19	City of Jerseyville	1000	3,780.00
11769	7/24/19	Direct Energy Busine	1000	280.07
11770	7/24/19	Colleen Dooley	1000	40.00
11771	7/24/19	Gale/CENGAGE Lear	1000	440.88
11772	7/24/19	Glen Carbon Centen	1000	49.99
11773	7/24/19	Grafton Technologies	1000	202.64
11774	7/24/19	I.H.S.-OCLC	1000	999.89
11775	7/24/19	Illinois Heartland Libr	1000	10,355.50
11776	7/24/19	Illinois Library Associ	1000	85.00
11777	7/24/19	Ingram Library Servic	1000	31.64
11778	7/24/19	Jersey Community HI	1000	150.00
11779	7/24/19	Jerseyville Water De	1000	96.78
11780	7/24/19	Kids Reference Com	1000	113.34
11781	7/24/19	Liberty Office Product	1000	390.00
11782	7/24/19	Midwest Tape	1000	1,680.55
11783	7/24/19	Payroll	1000	19,345.31
11784	7/24/19	Penguin Random Ho	1000	56.25
11785	7/24/19	ProQuest LLC	1000	910.00
11786	7/24/19	Robert (Bob) Samler	1000	62.50
11787	7/24/19	Smith's Pest Control	1000	45.00
11788	7/24/19	St. Louis Post-Dispat	1000	741.00
11789	7/24/19	Sweet Pea's Floral &	1000	40.00
11790	7/24/19	Telegraph	1000	273.00
11791	7/24/19	Thomas Reuters - W	1000	257.00

On motion by J. Lingow, 2nd by L. Woodring, the bills will be paid. Motion carried unanimously.

Librarian A. Driver reported the June statistics and on the progress of all three summer reading club age groups.

Finance chair M. Lyons presented a proposed working budget/levy request for 2020-21. It will be presented for vote at the August 2019 meeting.

The following salary schedule for 2019-20 was presented by M. Lyons:

EMPLOYEE	SUNDAY DIFF	SUNDAY RATE	SUNDAYS	22.48	10.0%	2.25	24.73	51,438.40	12,846.76	5,143.84	3,935.04	2,080	40	0
Anita Driver	18.43	16.75	18.43	16.75	10.0%	1.68	18.43	38,334.40	12,846.76	3,893.44	2,932.58	2,080	40	0
Chris Marneis	16.35	14.86	16.35	14.86	10.0%	1.49	16.35	30,950.55	12,846.76	3,095.06	2,367.72	1,872	36	12
Laurie Ingram	16.27	14.79	16.27	14.79	10.0%	1.48	16.27	34,183.27	6,624.00	3,418.33	2,615.02	2,080	40	12
Beth Tittle	10.68	10.68	-	10.68	-	-	10.68	7,689.60	-	333.22	254.91	312	720	18.00
Beth Smilack	10.68	10.68	-	10.68	-	-	10.68	3,332.16	-	1,498.84	1,146.61	1,456	28	12
Adam Hurley	10.60	10.60	-	10.60	-	-	10.60	14,988.40	-	1,460.66	1,117.41	1,456	28	12
Brandi Pohlman	10.33	10.33	-	10.33	-	-	10.33	14,606.62	-	866.32	662.73	952	28	8
Colleen Dooley	8.84	8.84	-	8.84	-	-	8.84	8,663.20	-	416.16	416.16	612	18	8
Bree Wock	8.50	8.50	-	8.50	-	-	8.50	5,440.00	-	416.16	416.16	612	18	8
TJ Griffin	8.50	8.50	-	8.50	-	-	8.50	5,440.00	-	416.16	416.16	612	18	8
Maleri Dobson	8.50	8.50	-	8.50	-	-	8.50	5,440.00	-	130.72	130.72	198	0	0
Max Stechel - summer	8.63	8.63	-	8.63	-	-	8.63	1,708.74	-	411.72	411.72	520	10	0
Marcella Reynolds	10.35	10.35	-	10.35	-	-	10.35	5,382.00	-	366.55	366.55	504	28	4
Increase MW	Jan to Apr	9.25	9.25	9.25	9.25	9.25	9.25	4,791.50	-	239.18	239.18	324	18	4
Colleen Dooley	9.25	9.25	9.25	9.25	9.25	9.25	9.25	3,126.50	-	239.18	239.18	324	18	4
Bree Wock	9.25	9.25	9.25	9.25	9.25	9.25	9.25	3,126.50	-	239.18	239.18	324	18	4
TJ Griffin	9.25	9.25	9.25	9.25	9.25	9.25	9.25	3,126.50	-	239.18	239.18	324	18	4
Maleri Dobson	9.25	9.25	9.25	9.25	9.25	9.25	9.25	3,126.50	-	239.18	239.18	324	18	4
Subtotal IMRF & FICA				241,768.34	45,164.28	19,649.70	18,495.28	17,038	325,077.60					
BUDGET				243,000.00	65,000.00	24,300.00	23,000.00	16,210	43,000.00			828		
Subtotal Increase				1,231.66	19,835.72	4,855.02	4,855.02							
EMPLOYEE														
Anita Driver														
Chris Marneis	8.18	24.53	1,030.05	BUDGETED 15% increase										TOTAL INCREASE
Laurie Ingram	8.14	24.41	1,025.01	HEALTH INSURANCE PREMIUM:										FY 2012-13 282,920
Beth Tittle				Single \$ 552.00										FY 2013-14 285,296
				Family \$ 1,265.00										FY 2014-15 301,166
														FY 2015-16 312,000
														FY 2016-17 329,978
														FY 2017-18 351,000
														FY 2018-19 337,000
														FY 2019-20 325,078

On motion by J. Hileman, 2nd by J. Lingow, the 2019-20 salary schedule was approved. Motion carried unanimously.

A thank you was read from Jerry Schlepeter.

Correspondence was read from Robert Sanders Waste System regarding a rate increase.

On motion by R. Ficker, 2nd by L. Woodring, Jerry Schlepeter will be the new president and Josh Hileman president elect. Motion carried unanimously.

No public comment.

On motion by R. Ficker, 2nd by J. Lingow, the meeting was adjourned at 7:25 p.m.

Secretary

Assistant Secretary